

**Cash Management Improvement Act Agreement  
between  
The State of Louisiana  
and  
The Secretary of the Treasury,  
United States Department of the Treasury**

The Secretary of the Treasury, United States Department of the Treasury (hereafter 'Secretary'), and the State of Louisiana (hereafter 'State'), in order to implement Section 5 of the Cash Management Improvement Act of 1990, as amended (hereafter 'Act'), agree as follows:

**1.0 AGENTS OF THE AGREEMENT**

1.1 The Authorized Official for the State of Louisiana shall be the Commissioner of Administration in all matters concerning this Agreement.

1.2 The Assistant Commissioner, Federal Finance, Financial Management Service (FMS), U.S. Department of the Treasury, shall act as the Secretary's representative in all matters concerning this Agreement.

**2.0 AUTHORITY**

2.1 The authority for this Agreement is the Cash Management Improvement Act of 1990 (Public Law 101-453), as amended by the Cash Management Improvement Act of 1992 (Public Law 102-589), codified at 31 U.S.C. 6501 and 31 U.S.C. 6503.

2.2 The regulations codified at 31 CFR Part 205 shall apply to all matters pertaining to this Agreement, and are incorporated herein by reference herein. In the event of any inconsistency between this Agreement and 31 CFR Part 205, the regulations shall govern.

**3.0 DURATION, AMENDING, TERMINATING, AND MISCELLANEOUS PROVISIONS**

3.1 This Agreement shall take effect on 7/1/2004 and shall remain in effect until June 30, 2007.

3.2 This Agreement may be amended at any time by written, mutual consent of the State and FMS. This Agreement shall be amended annually to incorporate new programs that qualify as major Federal assistance programs and remove programs that no longer qualify as major Federal assistance programs. A State must notify FMS in writing within 30 days of the time the State becomes aware of a change that involves additions or deletions of programs subject to Subpart A, changes in funding techniques, and/or changes in clearance patterns. The notification must include a proposed amendment for review by FMS.

3.3 Notwithstanding section 3.2, in the event of Federal or State non-compliance with Subpart B of 31 CFR, Part 205, FMS may unilaterally amend this Agreement at any time to incorporate additional programs and the entities that administer those programs.

3.4 This Agreement may be terminated by either party with 30 days' written notice. If this

Agreement is terminated, FMS will prescribe the funding techniques, clearance patterns, and methods for calculating interest liabilities to be used by the State.

#### 4.0 PROGRAMS COVERED

4.1 The State's threshold and its major Federal assistance programs shall be determined based on State Single Audit Report for fiscal year ending 6/30/2003.

All major Federal assistance programs shall be covered by this Agreement, unless otherwise specified in section 4.4 of this Agreement.

4.2 The State's threshold for major Federal assistance programs is \$56,793,530.

The following programs meet or exceed the threshold and are not excluded in Section 4.4:

- 10.551 Food Stamps
- 10.555 National School Lunch Program for Children
- 10.557 Special Supplemental Nutrition Program for Women, Infants, and Children
- 17.225 F Unemployment Insurance -- Federal Benefit Account and Other Federal Funds
- 17.225 S Unemployment Insurance -- State Benefit Account
- 20.205 Highway Planning and Construction
- 84.010 Title I Grants to Local Educational Agencies
- 84.027 Special Education -- Grants to States
- 93.558 Temporary Assistance for Needy Families
- 93.575 Child Care and Development Block Grant
- 93.596 Child Care Mandatory and Matching Funds for the Child Care and Development Fund
- 93.658 Foster Care -- Title IV-E
- 93.767 Child Health Insurance Program
- 93.778 Medical Assistance Program

4.3 The following programs fall below the State's threshold but have been required to be covered by FMS in accordance with the non-compliance provisions of Subpart B of 31 CFR Part 205:

There are no programs listed for section 4.3

4.4 The following programs exceed the State's threshold but have been excluded from coverage for the reason indicated:

- 83.543 Individual/Family Grants --- Exclusion: Discontinued
- 83.544 Public Assistance Grants --- Exclusion: Discontinued

#### 5.0 ENTITIES COVERED

5.1 State agencies and instrumentalities that meet the definition of a State per 31 CFR Part 205, shall be subject to the terms of this Agreement. The following is a list of such entities that administer funds under the programs listed in Section 4.0 of this Agreement:

- Department of Education
- Department of Health and Hospitals
- Department of Labor

Department of Public Safety and Corrections  
Department of Social Services  
Department of Transportation and Development  
Executive Department  
State Supreme Court

5.2 Entities that meet the definition of a Fiscal Agent per 31 CFR Part 205 shall be subject to the terms of this Agreement. The following is a list of Fiscal Agents that administer funds under the programs listed in Section 4.0 of this Agreement:

JP Morgan EFS 10.551 Food Stamps

## 6.0 FUNDING TECHNIQUES

### 6.1 General Terms

6.1.1 The State shall request Federal funds in accordance with the appropriate cut-off times shown in Exhibit I to ensure funds will be received and credited to a State account by the times specified in the funding techniques. Exhibit I is incorporated by reference herein.

6.1.2 The State shall schedule the receipt of Federal funds such that the funds are received and credited to a State account in accordance with the clearance patterns specified in Exhibit II - List of State Clearance Patterns. Exhibit II is incorporated by reference herein.

6.1.3 In instances where the receipt of funds is scheduled for a Saturday, the State shall request funds for deposit on Friday. In instances where the receipt of funds is scheduled for a Sunday, the State shall request funds for deposit on Monday. In instances where the receipt of Federal funds is scheduled for deposit on a day when the State is not open for business, the State shall request funds for deposit the day following the scheduled day; in instances where the receipt of Federal funds is scheduled for deposit on a day when the Federal Government is not open for business, the State shall request funds for deposit the day prior to the scheduled day.

#### 6.1.4 Estimates and Reconciliation of Estimates:

Where estimated expenditures are used to determine the amount of the drawdown, the State will indicate in the terms of the State unique funding technique how the estimated amount is determined and when and how the State will reconcile the difference between the estimate and the State's actual expenditures.

#### 6.1.5 Supplemental Awards:

Unless otherwise defined by program rules, a Supplemental Award is the award of additional funds to provide for an increase in costs due to unforeseen circumstances.

The State will comply with all Federal program agency policies and procedures for requesting supplemental grant awards.

The State will comply with the following guidelines when requesting supplemental awards for the Medical Assistance Program and associated administrative payments (CFDA 93.778):

The State must submit a revised Medicaid Program Budget Report (CMS-37) to request supplemental awards. The CMS guidelines and instructions for completing the CMS-37 are

provided in Section 2600F of the State Medicaid Manual (SMM). The CMS/CO must receive the revised Form CMS-37 through the Medicaid Budget Expenditure System/Children's Budget Expenditure System (MBES/CBES) no later than 10 calendar days before the end of the quarter for which the supplemental grant award is being requested.

Additional guidance on this policy is available from the respective CMS Regional Office, U.S. Department of Health & Human Services.

The State will comply with the following guidelines when requesting supplemental awards for TANF (CFDA 93.558), CCDF (CFDA 93.575), CSE (93.563), and the FC/AA (CFDA 93.658 and CFDA 93.659) programs administered by the U.S. Department of Human Services, Administration for Children and Families (HHS/ACF):

**a. Timing of the Request**

A State should initiate its request for supplemental funding during a quarter as soon as it becomes aware of the fact that a shortfall does/will exist. For the TANF and CCDF grants, supplemental grant award requests (estimates) may be submitted by a State, for consideration by ACF, up through and including the 15th day of the third month of the first, second or third quarter of any fiscal year. Since TANF and CCDF are block grant programs, all unawarded portions of the annual allotment will automatically be issued at the beginning of the fourth quarter. Therefore, supplemental grant award requests will not be available during the fourth quarter for these programs. For the CSE and FC/AA programs, supplemental grant award requests may be submitted by a state, for consideration by ACF, up through and including the 15th day of the third month of any quarter of a fiscal year.

**b. Justification for the Request**

The request for a supplemental grant award for any of the above mentioned programs should contain a justification clearly documenting the need for the additional funding authority during the current quarter. This documentation should be in the form of State accounting records or similar documents that will show the actual expenditures through the most recent month for which such data are available, as well as the State's most accurate projection of its anticipated expenditures during the remaining month(s) of the quarter. For either the TANF or the CCDF program, the State's justification should also include an explanation of the activities requiring the obligation and/or expenditure of amounts that exceed the normal quarterly grant award restrictions and why these activities could not have been delayed until the next quarter.

**c. Form Submittal**

Supplemental grant award requests should be made by completing the appropriate ACF quarterly report of expenditures and estimates applicable to the particular program for which the grant award request is being made.

**d. Approval Process**

Upon receipt of the state's request for additional grant award authority for a quarter, the ACF Regional Office will promptly review the supporting documentation. If the request is properly justified, so long as ACF has adequate funding availability, the State's request will be expedited and a supplemental grant award issued within 5 days of ACF receiving the request. The State will be notified by the Regional Office when the award has been transmitted to the Payment Management System (PMS) and when it may initiate drawdowns against that supplemental award.

Additional guidance on this policy is provided in the U.S. Department of Health & Human Services, Administration for Children and Families, letter (May 19, 2004) to State

Administrators from the Deputy Assistant Secretary for Administration.

6.1.6 The State will request funds from the Federal granting agency based on estimates when a State or Federal holiday coincides with the release of checks for program components using an actual clearance pattern. These estimates will be based on historical data from prior check issuances of a similar nature. The estimates will be reconciled to actual check issuance data received from the financial system the checks were issued from. The subsequent drawdown of Federal funds will be adjusted to reflect the actual amount expended.

## 6.2 Description of Funding Techniques

6.2.1 The following are terms under which standard funding techniques shall be implemented for all transfers of funds to which the funding technique is applied in section 6.3 of this Agreement.

### Post-Issuance

The State shall request funds such that they are deposited in a State account after the State issues checks, but before the checks clear. The request shall be made in accordance with the appropriate Federal agency cut-off time specified in Exhibit I. The amount of the request shall be the amount of the disbursement. This funding technique is not interest neutral.

### Actual Clearance, ZBA - Same Day Payment

The State shall request funds the same day it pays out funds, in accordance with the appropriate Federal agency cut-off time specified in Exhibit I. A Federal agency will deposit funds in a State account the same day as requested. The amount of the request shall be for the amount of funds that clear the State's account that day. This funding technique is interest neutral.

### Estimated Clearance

The State shall request funds such that they are deposited by ACH in a State account in accordance with the clearance pattern specified in Exhibit II. The request shall be made in accordance with the appropriate Federal agency cut-off time specified in Exhibit I. This funding technique is interest neutral.

### Average Clearance

The State shall request funds such that they are deposited by ACH on the dollar-weighted average day of clearance for the disbursement, in accordance with the clearance pattern specified in Exhibit II. The request shall be made in accordance with the appropriate Federal agency cut-off time specified in Exhibit I. The amount of the request shall be for the exact amount of that disbursement. This funding technique is interest neutral.

### Composite Clearance

The State shall request funds such that they are deposited on the dollar-weighted average number of days required for funds to be paid out for a series of disbursements, in accordance with the clearance pattern specified in Exhibit II. The request shall be made in accordance with

the appropriate Federal agency cut-off time specified in Exhibit I. The amount of the request shall be the sum of the payments issued in the series of disbursements. This funding technique is interest neutral.

6.2.2 The following are terms under which funding techniques for administrative costs shall be implemented for all transfers of funds to which the funding technique is applied in section 6.3 of this Agreement.

There are no funding techniques listed in Section 6.2.2

6.2.3 The following are terms under which miscellaneous funding techniques shall be implemented for all transfers of funds to which the funding technique is applied in section 6.3 of this Agreement.

There are no funding techniques listed in Section 6.2.3

6.2.4 The following are terms under which State unique funding techniques shall be implemented for all transfers of funds to which the funding technique is applied in section 6.3 of this Agreement.

#### Actual Allocation

The State shall request funds once a month. The request shall be made in accordance with the appropriate Federal agency cut-off time specified in Exhibit I. The amount requested shall be the previous month's actual expenditures based on actual administrative costs incurred. Neither the state nor the Federal Government will incur an interest liability when this technique is properly applied. This funding technique is interest neutral.

#### Actual and Adjusted Estimate

Administrative costs for all programs will be drawn at the same time as payroll. The draw will consist of an amount to fund the actual expenditures of the prior week and an amount to fund the estimated expenditures of the current/upcoming week based on year to date actual expenditures. The estimated draws will be adjusted for variances between the most recent estimate and actual expenditures each time a draw is made. Neither the state nor the Federal Government will incur an interest liability when this technique is properly applied. This funding technique is interest neutral.

#### Actual at Fixed Intervals

The State shall request funds at a fixed interval, i.e., bi-weekly, monthly, quarterly, etc., for the actual program expenditures of the period prior to the draw. The request shall be made in accordance with the appropriate federal agency cut-off time specified in Exhibit I. The amount of the request shall be for the exact amount of the previous period's disbursements. This funding technique is interest neutral.

#### Allocation of Payroll and Administrative Costs

The State will request funds on a bi-weekly basis. Administrative costs for all programs are to be drawn at the same time as payroll costs. The draw will be completed to meet the cash requirements based on the most recent certified cost allocations with subsequent adjustments

completed pursuant to the actual allocation of costs. Neither the state nor the Federal Government will incur an interest liability when this technique is properly applied. This funding technique is interest neutral.

#### Payroll and Administrative - Fixed Frequency

The State shall request funds once at a fixed interval, i.e., bi-weekly, monthly, quarterly, etc., such that they are deposited to fund the actual activity of the previous period. The request shall be made in accordance with the appropriate federal agency cut-off time specified in Exhibit I. The amount of the request shall be based on the amount of the actual cash outlays for payroll and administrative costs during the previous period. Neither the state nor the Federal Government will incur an interest liability when this technique is properly applied. This funding technique is interest neutral.

#### Vouchers Cleared

The State utilizes a contractor bank for the processing of food drafts issued under this program. The contractor bank will notify the agency daily of the vouchers presented for clearance for the previous 24-hour period. The State will wire funds to the contractor bank for the clearance amount on the day of notification. On the same day, the agency will process a drawdown through Smartlink for the amount wired by the State that day to the contractor bank. Funds will be transferred to the State account on the same day as the request. Once each month, an adjustment letter of credit will be processed to compensate for special milk issuances from inventory, journal entries, contractor adjustments, and miscellaneous reconciling items between actual food outlays and the letter of credit funds received to date. This funding technique is interest neutral.

### 6.3 Application of Funding Techniques to Programs

6.3.1 The State shall apply the following funding techniques when requesting Federal funds for the component cash flows of the programs listed in sections 4.2 and 4.3 of this Agreement.

#### 6.3.2 Programs

Below are programs listed in Section 4.2 and Section 4.3.

##### 10.551 Food Stamps

Recipient: Department of Social Services

% of Funds Agency Receives: 100

Component: Assistance Payments - EBT

Technique: Actual Clearance, ZBA - Same Day Payment

Clearance Pattern: 1 Day

##### 10.555 National School Lunch Program for Children

Recipient: Department of Education

% of Funds Agency Receives: 100

Component: Payments to Parishes, Universities, Public Schools and Daycare Providers

Technique: Average Clearance

Clearance Pattern: 2 Days

10.557 Special Supplemental Nutrition Program for Women, Infants, and Children

Recipient: Department of Health and Hospitals

% of Funds Agency Receives: 100

Component: Vouchers

Technique: Vouchers Cleared

Clearance Pattern: 1 Day

Recipient: Department of Health and Hospitals

% of Funds Agency Receives: 0

Component: Payroll

Technique: Average Clearance

Clearance Pattern: 1 Day

Recipient: Department of Health and Hospitals

% of Funds Agency Receives: 0

Component: Benefits

Technique: Actual Clearance, ZBA - Same Day Payment

Clearance Pattern: 1 Day

Recipient: Department of Health and Hospitals

% of Funds Agency Receives: 0

Component: Administrative Costs

Technique: Actual and Adjusted Estimate

Clearance Pattern: 1 Day

17.225F Unemployment Insurance -- Federal Benefit Account and Administrative Costs

Recipient: Department of Labor

% of Funds Agency Receives: 50

Component: Benefits Payments - Federal

Technique: Estimated Clearance

Clearance Pattern: 1 Day

Recipient: Department of Labor

% of Funds Agency Receives: 25

Component: Payroll

Technique: Average Clearance

Clearance Pattern: 1 Day

Recipient: Department of Labor

% of Funds Agency Receives: 25

Component: Administrative Costs

Technique: Actual and Adjusted Estimate

Clearance Pattern: 1 Day



17.225S Unemployment Insurance -- State Benefit Account  
Recipient: Department of Labor  
% of Funds Agency Receives: 100  
Component: Benefit Payments - State  
Technique: Post-Issuance  
Clearance Pattern: 1 Day

20.205 Highway Planning and Construction  
Recipient: Department of Transportation and Development  
% of Funds Agency Receives: 100  
Component: Capital Projects  
Technique: Composite Clearance  
Clearance Pattern: 5 Days

Recipient: Department of Transportation and Development  
% of Funds Agency Receives: 0  
Component: Administrative Costs  
Technique: Actual Allocation  
Clearance Pattern: 1 Day

84.010 Title I Grants to Local Educational Agencies  
Recipient: Department of Education  
% of Funds Agency Receives: 100  
Component: Program Expenditures  
Technique: Average Clearance  
Clearance Pattern: 1 Day

Recipient: Department of Education  
% of Funds Agency Receives: 0  
Component: Payroll & Administrative Costs  
Technique: Payroll and Administrative - Fixed Frequency  
Clearance Pattern: 1 Day

84.027 Special Education -- Grants to States  
Recipient: Department of Education  
% of Funds Agency Receives: 100  
Component: Program Expenditures  
Technique: Average Clearance  
Clearance Pattern: 2 Days

Recipient: Department of Education  
% of Funds Agency Receives: 0  
Component: Payroll & Administrative Costs  
Technique: Payroll and Administrative - Fixed Frequency  
Clearance Pattern: 1 Day

93.558 Temporary Assistance for Needy Families

Recipient: Department of Social Services

% of Funds Agency Receives: 100

Component: Assistance Payments - Checks

Technique: Estimated Clearance

Clearance Pattern: 3 Days

Recipient: Department of Social Services

% of Funds Agency Receives: 0

Component: Initial Payments - Checks

Technique: Estimated Clearance

Clearance Pattern: 3 Days

Recipient: Department of Social Services

% of Funds Agency Receives: 0

Component: Assistance Payments - EBT

Technique: Actual Clearance, ZBA - Same Day Payment

Clearance Pattern: 1 Day

Recipient: Department of Social Services

% of Funds Agency Receives: 0

Component: Initial Payments - EBT

Technique: Actual Clearance, ZBA - Same Day Payment

Clearance Pattern: 1 Day

Recipient: Department of Social Services

% of Funds Agency Receives: 0

Component: Assistance Payments - Childcare

Technique: Estimated Clearance

Clearance Pattern: 3 Days

Recipient: Department of Social Services

% of Funds Agency Receives: 0

Component: Findwork Contract Payments

Technique: Actual at Fixed Intervals

Clearance Pattern: 1 Day

Recipient: Department of Social Services

% of Funds Agency Receives: 0

Component: State Subrecipient Costs

Technique: Actual Clearance, ZBA - Same Day Payment

Clearance Pattern: 1 Day

Recipient: Department of Social Services

% of Funds Agency Receives: 0

Component: Payroll & Administrative Costs

Technique: Allocation of Payroll and Administrative Costs

Clearance Pattern: 1 Day

Recipient: Department of Education  
% of Funds Agency Receives: 0  
Component: Program Expenditures  
Technique: Actual at Fixed Intervals  
Clearance Pattern: 1 Day

Recipient: Department of Education  
% of Funds Agency Receives: 0  
Component: Payroll & Administrative Costs  
Technique: Payroll and Administrative - Fixed Frequency  
Clearance Pattern: 1 Day

Recipient: Executive Department  
% of Funds Agency Receives: 0  
Component: Program and Administrative Costs - Women's Services  
Technique: Actual at Fixed Intervals  
Clearance Pattern: 1 Day

Recipient: Executive Department  
% of Funds Agency Receives: 0  
Component: Program and Administrative Costs - Division of Administration  
Technique: Actual at Fixed Intervals  
Clearance Pattern: 1 Day

Recipient: Executive Department  
% of Funds Agency Receives: 0  
Component: Program and Administrative Costs - Office of the Governor  
Technique: Actual at Fixed Intervals  
Clearance Pattern: 1 Day

Recipient: State Supreme Court  
% of Funds Agency Receives: 0  
Component: Program Costs  
Technique: Actual at Fixed Intervals  
Clearance Pattern: 1 Day

Recipient: Department of Health and Hospitals  
% of Funds Agency Receives: 0  
Component: Program and Administrative Costs  
Technique: Actual at Fixed Intervals  
Clearance Pattern: 1 Day

93.575 Child Care and Development Block Grant  
Recipient: Department of Social Services  
% of Funds Agency Receives: 100  
Component: Assistance Payments  
Technique: Estimated Clearance  
Clearance Pattern: 1 Day

Recipient: Department of Education  
% of Funds Agency Receives: 0  
Component: Payroll and Administrative Costs  
Technique: Allocation of Payroll and Administrative Costs  
Clearance Pattern: 1 Day

93.596 Child Care Mandatory and Matching Funds for the Child Care and Development Fund  
Recipient: Department of Social Services  
% of Funds Agency Receives: 0  
Component: Payroll and Administrative Costs  
Technique: Allocation of Payroll and Administrative Costs  
Clearance Pattern: 1 Day

Recipient: Department of Social Services  
% of Funds Agency Receives: 100  
Component: Assistance Payments  
Technique: Estimated Clearance  
Clearance Pattern: 3 Days

Recipient: Department of Social Services  
% of Funds Agency Receives: 0  
Component: Contract Payments  
Technique: Actual at Fixed Intervals  
Clearance Pattern: 1 Day

93.658 Foster Care -- Title IV-E  
Recipient: Department of Social Services  
% of Funds Agency Receives: 100  
Component: Assistance Payments  
Technique: Estimated Clearance  
Clearance Pattern: 3 Days

Recipient: Department of Social Services  
% of Funds Agency Receives: 0  
Component: Payroll and Administrative Costs  
Technique: Allocation of Payroll and Administrative Costs  
Clearance Pattern: 1 Day

Recipient: Department of Public Safety and Corrections  
% of Funds Agency Receives: 0  
Component: Payroll and Administrative Costs  
Technique: Payroll and Administrative - Fixed Frequency  
Clearance Pattern: 1 Day

Recipient: Department of Social Services  
% of Funds Agency Receives: 0

Component: Subrecipient Reimbursement - EFT  
Technique: Actual Clearance, ZBA - Same Day Payment  
Clearance Pattern: 1 Day

Recipient: Department of Public Safety and Corrections  
% of Funds Agency Receives: 0  
Component: Program Expenditures  
Technique: Actual at Fixed Intervals  
Clearance Pattern: 1 Day

93.767 State Children's Insurance Program  
Recipient: Department of Health and Hospitals  
% of Funds Agency Receives: 100  
Component: Children's Insurance Benefits - Checks  
Technique: Estimated Clearance  
Clearance Pattern: 3 Days

Recipient: Department of Health and Hospitals  
% of Funds Agency Receives: 0  
Component: Payroll  
Technique: Average Clearance  
Clearance Pattern: 1 Day

Recipient: Department of Health and Hospitals  
% of Funds Agency Receives: 0  
Component: Medicaid Administrative Cost Grant  
Technique: Actual and Adjusted Estimate  
Clearance Pattern: 1 Day

Recipient: Department of Health and Hospitals  
% of Funds Agency Receives: 0  
Component: Children's Insurance Benefits - EFT  
Technique: Actual Clearance, ZBA - Same Day Payment  
Clearance Pattern: 1 Day

93.778 Medical Assistance Program  
Recipient: Department of Health and Hospitals  
% of Funds Agency Receives: 100  
Component: Medicaid Benefits - EFT  
Technique: Actual Clearance, ZBA - Same Day Payment  
Clearance Pattern: 1 Day

Recipient: Department of Health and Hospitals  
% of Funds Agency Receives: 0  
Component: Medicaid Benefits - Checks  
Technique: Estimated Clearance  
Clearance Pattern: 3 Days

Recipient: Department of Health and Hospitals  
% of Funds Agency Receives: 0  
Component: Medicaid Benefits and Disproportionate Share Pool Payments - EFT  
Technique: Actual Clearance, ZBA - Same Day Payment  
Clearance Pattern: 1 Day

Recipient: Department of Health and Hospitals  
% of Funds Agency Receives: 0  
Component: Medicare Buy-In Premiums  
Technique: Actual Clearance, ZBA - Same Day Payment  
Clearance Pattern: 1 Day

Recipient: Department of Health and Hospitals  
% of Funds Agency Receives: 0  
Component: Payroll  
Technique: Average Clearance  
Clearance Pattern: 1 Day

Recipient: Department of Health and Hospitals  
% of Funds Agency Receives: 0  
Component: Medicaid Administrative Cost Grant  
Technique: Actual and Adjusted Estimate  
Clearance Pattern: 1 Day

### 6.3.3 Materiality Exemptions

Agencies exempt from coverage on the basis of materiality:

N/A

## 7.0 CLEARANCE PATTERNS

7.1 The State shall develop separate clearance patterns for each of the following:

7.1.1 The Louisiana Department of Social Services shall develop estimated clearance patterns for CFDA #93.558 – Temporary Assistance to Needy Families, CFDA #93.575 – Child Care Development Block Grant, CFDA #93.596 - Child Care Mandatory and Matching Funds of the Child Care and Development Fund and CFDA #93.658 – Foster Care – Title IV-E based on a monthly cost allocation of the total checks written from their internal payment system. This system includes Federal grants and State funding which are not subject to coverage under CMIA. However, these grants service the same group of clients as the grants listed above.

7.1.2 The State shall apply the clearance pattern for CFDA #93.575 – Child Care and Development Block Grant to the Assistance Payments – Child Care component of CFDA #93.558 – Temporary Assistance to Needy Families. The recipients of these programs are basically the same as for the Child Care and Development Block Grant, therefore the

accounting should be the same.

7.1.3 The State shall apply the clearance pattern for the Assistance Payments – Checks component of CFDA #93.558 – Temporary Assistance to Needy Families to CFDA #93.596 – Child Care Mandatory and Matching Funds of the Child Care Development Fund. The recipients of this program are basically the same as for the Temporary Assistance to Needy Families program, therefore the accounting should be the same.

7.1.4 The State shall apply the clearance pattern for the Medicaid Benefits – Checks component of CFDA #93.778 – Medical Assistance Program to the Children's Insurance Benefits – Checks component of CFDA #93.767 – State Children's Insurance Program. The recipients of this program are basically the same as for the Medical Assistance Program, therefore the accounting should be the same.

7.2 The following shall develop the State's clearance patterns:

Department of Education, Department of Health and Hospitals, Department of Labor, Department of Social Services, Department of Transportation and Development

7.3 The sources of data the State shall use when developing its clearance patterns are as follows:

Check registers, checks cleared reports from the bank, and reconciliation tapes.

7.4 The State shall use the following methodology when developing its clearance patterns:

When developing each clearance pattern, the State shall track at least 99% of the funds disbursed, from issuance to clearance, for a period of at least three months.

7.5 The State shall identify for each check or warrant (hereafter, check) in the population: (1) the date the check was released for payment; (2) the date the check was debited from the State's account, and, (3) the amount of the check.

7.6 The State shall use the following method to calculate the dollar-weighted average day of clearance:

To determine the number of days each check was outstanding (clearance time), the issue date shall be subtracted from the date the check cleared the State's account.

To determine the percentage of the disbursement paid out each day following issuance, the amount of the checks that clear the State's account each day shall be summed and then divided by the amount of the total disbursement.

For each day following issuance, the clearance time of the checks paid out that day shall be multiplied by the percentage of the total disbursement those checks represent. This product is the clearance factor.

The dollar-weighted average day of clearance for the disbursement shall be determined by summing the clearance factor of each day following the disbursement.

7.7 The State shall adjust each clearance pattern to reflect the dollar-weighted proportion of funds paid out by EFT/Direct payroll, with the following exceptions:

N/A

The State shall also adjust each clearance pattern to reflect:

N/A

7.8 Each of the State's clearance patterns is calculated in calendar days.

7.9 An authorized State official shall certify that each clearance pattern developed by the State accurately corresponds to the clearance activity of the programs to which it is applied. This certification shall be provided to FMS prior to the effective date of the Agreement. The State shall recertify its clearance patterns at least every five years.

7.10 The State shall follow the procedures of 31 CFR 205 if it has actual or constructive knowledge, at any time, that a clearance pattern does not correspond to a program's clearance activity.

7.11 The State will usually use the actual expenditures for calculating payroll costs. However, at June 30 and December 31 of any year, it may be necessary to use estimated costs for payroll expenditures, based upon the day of the week when the State's payroll system will update the State's accounting system. This is due to when the last payroll in June or December will post to the accounting system. Drawdowns for payroll expenditures will be reconciled within 14 days after these two dates. Draws will be adjusted accordingly. Every effort will be made to ensure accuracy and any errors will be corrected in the next draw. Such errors will be interest neutral.

## 8.0 INTEREST CALCULATION METHODOLOGY

8.1.1 The State and the Secretary agree that no interest liabilities will be incurred for transfers of funds made in accordance with the procedures specified in section 6 of this Agreement where the following funding techniques are applied:

Actual Clearance, ZBA - Same Day Payment  
Estimated Clearance  
Average Clearance  
Composite Clearance  
Actual Allocation  
Actual and Adjusted Estimate  
Actual at Fixed Intervals  
Allocation of Payroll and Administrative Costs  
Payroll and Administrative - Fixed Frequency  
Vouchers Cleared

8.1.2 The State shall maintain information on disbursements and receipts of funds to verify the implementation of any funding technique and document interest liabilities.

For each disbursement, the State shall be able to identify:

- (1) amount of the issuance
- (2) date of issuance



- (3) date Federal funds are received and credited to a State account
- (4) amount of Federal funds received
- (5) date funds were requested

## 8.2 Federal Interest Liabilities

8.2.1 A Federal interest liability shall accrue from the day the State pays out its own funds for program purposes to the day Federal funds are credited to a State account. With regard to funds transferred out of the Federal Highway Trust Fund, if a State does not bill at least weekly for current project costs, the Federal interest liability shall not accrue prior to the day the State submits a request for funds.

8.2.2 The State shall use the following method to calculate Federal interest liabilities:

### Actual Activity:

For all transactions where the State pays out its own funds for program purposes prior to receiving Federal funds, the State shall track each payment from the date it is paid out of a State account to the date Federal funds are subsequently credited to a State account to cover that outlay. The Federal interest liability on each payment shall be based on the difference in whole days between the two events. With Federal-State matching programs, interest shall be calculated on the Federal percentage of the disbursement.

## 8.3 The Unemployment Trust Fund

8.3.1 The State shall use the following method to calculate State interest liabilities on funds withdrawn from the several accounts in the Unemployment Trust Fund:

### Federal Funds Interest Neutral, State Funds not:

The State shall use the following methodology to calculate State interest liabilities on funds withdrawn from the State account in the UTF under the Unemployment Insurance program.

Based on statements provided by its financial institution (or other appropriate sources), the State shall determine the actual interest earnings and the related banking costs attributable to funds withdrawn from its account in the UTF. At the end of the States fiscal year, the State shall calculate the percentage of its total unemployment compensation expenditures for (1) funds withdrawn from the State account in the UTF, or the State %, and (2) funds withdrawn from the Federal Employees Compensation Account (FECA) and the Extended Unemployment Compensation Account (EUCA) and any other accounts of Federal funds in the UTF, or the Federal %.

The actual interest earnings of the benefit payment account on the whole constitute the actual interest earnings attributable to funds withdrawn from the State account in the UTF, since the State shall apply an appropriate interest neutral funding technique, to funds withdrawn from the FECA and EUCA and any other benefit accounts of Federal funds in the UTF from which the State draws.

The State shall calculate the related banking costs attributable to funds withdrawn from the State account in the UTF by multiplying the State % by the amount of the related banking costs of the benefit payment account as a whole. The States liability for interest on funds withdrawn from its account in the UTF shall consist of the actual interest earnings of the benefit payment account on the whole less the related banking costs attributed to such funds.

## 8.4 Refund Liabilities

8.4.1 The State shall be liable for interest on refunds from the date the refund is credited to a State account until the date the refund is debited from the State account for program purposes. The State shall apply a \$50,000 refund transaction threshold below which the State shall not incur or calculate interest liabilities on refunds. A transaction is defined as a single deposit.

8.4.2 For each refund, the State shall maintain information identifying:

- (1) date a refund is credited to a State account
- (2) date of the subsequent deposit of Federal funds against which the refund is offset
- (3) amount of the refund

8.4.3 The State shall use the following methodology to calculate interest liabilities on refunds:

Refunds Deposited to Interest Neutral Programs:

With programs to which applicable interest neutral funding techniques are applied, the State interest liability shall be based on the difference in whole days between the date the refund is deposited in a State account and the date the refund is offset against a subsequent deposit of Federal funds.

8.4.4 Rebates for the Medicaid Benefits and Disproportionate Share Pool Payments component for CFDA #93.778 – Medical Assistance Program will be interest neutral when used in conjunction with an estimated refund process. Three refund components have been identified to be used in the reduction of the weekly requests for federal funds: (1) Drug Rebates – rebates are identified on a quarterly basis and tracked to establish a historical trend that will be used to estimate the weekly rebates. The estimates will be adjusted to actual collections the following week; (2) Provider Refunds – these refunds were averaged over a weekly basis to obtain a historical trend that will be used to estimate the weekly refund. This weekly estimated amount will be reduced from the weekly request and then adjusted the following week to actual refunds collected; and (3) Interagency Refunds – other state agencies collect refunds due to the Medical Assistance Program. A weekly average was developed. This weekly estimated amount will be reduced from the weekly request and then adjusted the following week to actual refunds collected.

8.4.5 As noted in FMS Policy 18 dated September 13, 1995, a State shall not incur any interest liability to the Federal Government on rebate funds for infant formula and other foods provided all interest earned by the State on funds is used for program purposes.

## 8.5 Exemptions

8.5.1 Where more than one State agency is a recipient of Federal funds under a program, a particular State agency's funding may be excluded from interest calculation procedures if the State agency receives an amount of funds less than 5 % of the State's threshold for major Federal assistance programs. Notwithstanding this potential exemption, however, in no case shall less than 90% of a program's total funding be subject to interest calculation procedures.

Proration of calculations: If less than total program funding is subject to interest calculation procedures, the resulting interest liability calculations shall be prorated to 100% of program

funding.

8.5.2 The State and the Secretary agree that no interest liabilities shall be incurred or calculated for indirect costs or administrative cost grants.

#### 8.6 State Interest Liabilities

8.6.1 The State shall be liable for interest on Federal funds from the date Federal funds are credited to a State account until the date those funds are paid out for program purposes.

8.6.2 The State shall use the following method to calculate State interest liabilities on Federal funds:

##### 8.6.3 Measuring Time Funds Are Held

To determine the total time Federal funds are held, the State shall measure the time between the date Federal funds are received and credit to a State's account and the date those funds are debited from the State's account.

##### 8.6.4 Source of Data

###### Clearance Patterns:

The time period from issuance of funds to the date funds are debited from the State's account shall be determined by the appropriate clearance pattern specified in Exhibit II.

##### 8.6.5 Standards Applied

###### Census (Average Daily Balance):

The average daily cash balance of Federal Funds in the program's account reflects the actual activity of each draw from the date of deposit to the date of issuance or clearance, whichever is pertinent.

##### 8.6.6 Calculation Procedure

###### Average Daily Balance:

$I = ADB \times R$ , where

$I$  = State's total interest liability

$ADB$  = Average Daily Balance of cash in a program's account, measured from deposit to clearance

$R$  = Annualized rate equal to the average equivalent yields of 13-week Treasury bills auctioned during a State's fiscal year

8.6.7 With regard to the post issuance funding technique, there are special interest provisions that apply to the particular program in question (see Section 8.3).

8.6.8 In instance where funds are not drawn in accordance with the interest neutral provisions outlined in Section 6.2 (actual clearance [ZBA] - same day payment, estimated clearance,

average clearance, composite clearance, post-issuance and vouchers cleared), interest shall be calculated as described in Section 8.6.6.

8.6.9 The State interest liability on each payment shall be based on the difference in whole days between when federal funds are credited to a State account and when it was either expended for program purposes or offset against a subsequent draw of federal funds.

8.7 The State and the Secretary agree that the State will not be penalized for funding fluctuations, delays, or occurrences beyond the control of the State (i.e., a natural disaster making normal funding requests impossible).

8.8 Based upon both parties acting in good faith in the performance of their responsibilities pursuant to this agreement, consistent with the provisions of the Federal Debt Collection Act of 1982, as amended, interest will not accrue on any interest owed by either party as a result of subsequent audit findings.

## 9.0 Reverse Flow Programs

### State Exempt - Non-Participation

The State is not required to cover any reverse flow programs under the terms of this Agreement because the State does not participate in the program.

## 10.0 INTEREST CALCULATION COSTS

10.1 As set forth in 31 CFR 205.27, interest calculation costs are defined as those costs necessary for the actual calculation of interest, including the cost of developing and maintaining clearance patterns in support of the interest calculations. Interest calculation costs do not include expenses for normal disbursing services, such as processing of checks or maintaining records for accounting and reconciliation of cash balances, or expenses for upgrading or modernizing accounting systems. Interest calculation costs in excess of \$50,000 in any year are not eligible for reimbursement, unless the State provides justification with the annual report.

10.2 The State expects to incur the following types of interest calculation costs:

The state expects to incur the following types of interest calculation costs:

- (1) warrant clearance development
- (2) interest calculation, and
- (3) preparation of annual report

10.3 The State shall submit all claims for reimbursement of interest calculation costs with its Annual Report in accordance with 31 CFR 205.

## 11.0 NON-COMPLIANCE

11.1 The provisions of 31 CFR Part 205.29 and 31 CFR Part 205.30 shall apply in cases of non-compliance with the terms of this Agreement.

## 12.0 AUTHORIZED SIGNATURES

Whitman J. Kling, Jr.

Assistant Commissioner, Division of Administration

Signature: Whitman Kling Date Signed: 7-2-04  
Sm

Date Submitted 6/29/2004

Gary E. Grippo  
Assistant Commissioner  
Federal Finance  
Financial Management Service  
U.S. Department of the Treasury

Signature: Gary Grippo Date Signed: 7/2/04

## TSA Matrix for Louisiana

CFDA	Program Name	Recipient	%	Component	Technique	Rounded days
10.551	Food Stamps	Department of Social Services	100	Assistance Payments - EBT	Actual Clearance, ZBA - Same Day Payment	1 Day
10.555	National School Lunch Program for Children	Department of Education	100	Payments to Parishes, Universities, Public Schools and Daycare Providers	Average Clearance	2 Days
10.557	Special Supplemental Nutrition Program for Women, Infants, and Children	Department of Health and Hospitals	100	Vouchers	Vouchers Cleared	1 Day
10.557	Special Supplemental Nutrition Program for Women, Infants, and Children	Department of Health and Hospitals	0	Payroll	Average Clearance	1 Day
10.557	Special Supplemental Nutrition Program for Women, Infants, and Children	Department of Health and Hospitals	0	Benefits	Actual Clearance, ZBA - Same Day Payment	1 Day
10.557	Special Supplemental Nutrition Program for Women, Infants, and Children	Department of Health and Hospitals	0	Administrative Costs	Actual and Adjusted Estimate	1 Day
17.225	Unemployment Insurance -- Federal Benefit Account and Administrative Costs	Department of Labor	50	Benefits Payments - Federal	Estimated Clearance	1 Day
17.225	Unemployment Insurance -- Federal Benefit Account and Administrative Costs	Department of Labor	25	Payroll	Average Clearance	1 Day
17.225	Unemployment Insurance -- Federal Benefit Account and Administrative Costs	Department of Labor	25	Administrative Costs	Actual and Adjusted Estimate	1 Day
17.225	Unemployment Insurance -- State Benefit Account	Department of Labor	100	Benefit Payments - State	Post-Issuance	1 Day
20.205	Highway Planning and Construction	Department of Transportation and Development	100	Capital Projects	Composite Clearance	5 Days
20.205	Highway Planning and Construction	Department of Transportation and Development	0	Administrative Costs	Actual Allocation	1 Day
84.010	Title I Grants to Local Educational Agencies	Department of Education	100	Program Expenditures	Average Clearance	1 Day
84.010	Title I Grants to Local Educational Agencies	Department of Education	0	Payroll & Administrative Costs	Payroll and Administrative - Fixed Frequency	1 Day
	Special					

84.027	Education – Grants to States	Department of Education	100	Program Expenditures	Average Clearance	2 Days
84.027	Special Education – Grants to States	Department of Education	0	Payroll & Administrative Costs	Payroll and Administrative - Fixed Frequency	1 Day
93.558	Temporary Assistance for Needy Families	Department of Social Services	100	Assistance Payments - Checks	Estimated Clearance	3 Days
93.558	Temporary Assistance for Needy Families	Department of Social Services	0	Initial Payments - Checks	Estimated Clearance	3 Days
93.558	Temporary Assistance for Needy Families	Department of Social Services	0	Assistance Payments - EBT	Actual Clearance, ZBA - Same Day Payment	1 Day
93.558	Temporary Assistance for Needy Families	Department of Social Services	0	Initial Payments - EBT	Actual Clearance, ZBA - Same Day Payment	1 Day
93.558	Temporary Assistance for Needy Families	Department of Social Services	0	Assistance Payments - Childcare	Estimated Clearance	3 Days
93.558	Temporary Assistance for Needy Families	Department of Social Services	0	Findwork Contract Payments	Actual at Fixed Intervals	1 Day
93.558	Temporary Assistance for Needy Families	Department of Social Services	0	State Subrecipient Costs	Actual Clearance, ZBA - Same Day Payment	1 Day
93.558	Temporary Assistance for Needy Families	Department of Social Services	0	Payroll & Administrative Costs	Allocation of Payroll and Administrative Costs	1 Day
93.558	Temporary Assistance for Needy Families	Department of Education	0	Program Expenditures	Actual at Fixed Intervals	1 Day
93.558	Temporary Assistance for Needy Families	Department of Education	0	Payroll & Administrative Costs	Payroll and Administrative - Fixed Frequency	1 Day
93.558	Temporary Assistance for Needy Families	Executive Department	0	Program and Administrative Costs - Women's Services	Actual at Fixed Intervals	1 Day
93.558	Temporary Assistance for Needy Families	Executive Department	0	Program and Administrative Costs - Division of Administration	Actual at Fixed Intervals	1 Day
93.558	Temporary Assistance for Needy Families	Executive Department	0	Program and Administrative Costs - Office of the Governor	Actual at Fixed Intervals	1 Day
93.558	Temporary Assistance for Needy Families	State Supreme Court	0	Program Costs	Actual at Fixed Intervals	1 Day
93.558	Temporary Assistance for Needy Families	Department of Health and Hospitals	0	Program and Administrative Costs	Actual at Fixed Intervals	1 Day
93.575	Child Care and Development Block Grant	Department of Social Services	100	Assistance Payments	Estimated Clearance	1 Day
93.575	Child Care and Development Block Grant	Department of Education	0	Payroll and Administrative Costs	Allocation of Payroll and Administrative Costs	1 Day
93.596	Child Care Mandatory and Matching Funds for the Child Care and Development Fund	Department of Social Services	0	Payroll and Administrative Costs	Allocation of Payroll and Administrative Costs	1 Day
93.596	Child Care Mandatory and Matching Funds for the Child Care and Development	Department of Social Services	100	Assistance Payments	Estimated Clearance	3 Days

	Fund					
93.596	Child Care Mandatory and Matching Funds for the Child Care and Development Fund	Department of Social Services	0	Contract Payments	Actual at Fixed Intervals	1 Day
93.658	Foster Care -- Title IV-E	Department of Social Services	100	Assistance Payments	Estimated Clearance	3 Days
93.658	Foster Care -- Title IV-E	Department of Social Services	0	Payroll and Administrative Costs	Allocation of Payroll and Administrative Costs	1 Day
93.658	Foster Care -- Title IV-E	Department of Public Safety and Corrections	0	Payroll and Administrative Costs	Payroll and Administrative - Fixed Frequency	1 Day
93.658	Foster Care -- Title IV-E	Department of Social Services	0	Subrecipient Reimbursement - EFT	Actual Clearance, ZBA - Same Day Payment	1 Day
93.658	Foster Care -- Title IV-E	Department of Public Safety and Corrections	0	Program Expenditures	Actual at Fixed Intervals	1 Day
93.767	State Children's Insurance Program	Department of Health and Hospitals	100	Children's Insurance Benefits - Checks	Estimated Clearance	3 Days
93.767	State Children's Insurance Program	Department of Health and Hospitals	0	Payroll	Average Clearance	1 Day
93.767	State Children's Insurance Program	Department of Health and Hospitals	0	Medicaid Administrative Cost Grant	Actual and Adjusted Estimate	1 Day
93.767	State Children's Insurance Program	Department of Health and Hospitals	0	Children's Insurance Benefits - EFT	Actual Clearance, ZBA - Same Day Payment	1 Day
93.778	Medical Assistance Program	Department of Health and Hospitals	100	Medicaid Benefits - EFT	Actual Clearance, ZBA - Same Day Payment	1 Day
93.778	Medical Assistance Program	Department of Health and Hospitals	0	Medicaid Benefits - Checks	Estimated Clearance	3 Days
93.778	Medical Assistance Program	Department of Health and Hospitals	0	Medicaid Benefits and Disproportionate Share Pool Payments - EFT	Actual Clearance, ZBA - Same Day Payment	1 Day
93.778	Medical Assistance Program	Department of Health and Hospitals	0	Medicare Buy-In Premiums	Actual Clearance, ZBA - Same Day Payment	1 Day
93.778	Medical Assistance Program	Department of Health and Hospitals	0	Payroll	Average Clearance	1 Day
93.778	Medical Assistance Program	Department of Health and Hospitals	0	Medicaid Administrative Cost Grant	Actual and Adjusted Estimate	1 Day



## Exhibit I - Funds Request and Receipt Times Schedule Louisiana

Federal Agency	Payment Type	Request Cut-Off Time	Receipt Window
Agriculture-FS	ACH	11:59 pm, EST	Next Day
Agriculture-FNS	ACH Fedwire	11:59 pm, EST 5:45 pm EST	Next Day Same Day
Commerce-NOAA	ACH	2:00 pm, EST	Next Day
Education	ACH Fedwire	3:00 pm, EST 2:00 pm, EST	Next Day Same Day
Energy	ACH Fedwire	4:00 pm, EST 3:00 pm, EST	Next Day Same Day
EPA	ACH Fedwire	2:00 pm, EST 2:00 pm, EST	Two Days Same Day
FEMA	ACH Fedwire	7:30 pm, EST 2:00 pm, EST	Next Day Same Day
HHS	ACH Fedwire	6:30 pm, EST 3:00 pm, EST	Next Day Same Day
HUD	ACH Fedwire	6:00 pm, EST 3:00 pm, EST	Two Days Same Day
Interior-FWS	ACH	6:30 pm, EST	Next Day
Interior-OSM	ACH (ASAP) Fedwire	11:59 pm, EST 1:00 pm, EST	Next Day Same Day
Justice (OJP)	ACH Fedwire	2:00 pm, EST 2:00 pm, EST	Two Days Two Days
Labor-UTF Labor-Non-UTF	ACH/Fedwire ACH	3:00 pm, EST 3:00 pm, EST	Next Day/Same Day Next Day
National Science Foundation (NSF)	ACH - NSF ACH - ASAP Fedwire - ASAP	8:00 pm, EST 11:59 pm, EST 5:45 pm, EST	Next Day Next Day Same Day
Social Security Administration	ACH Fedwire	11:59 pm, EST 5:45 pm, EST	Next Day Same Day
Transportation (FTA) Transportation (FAA) Transportation (FHWA)	ACH ACH ACH Fedwire	2:00 pm, EST 2:00 pm, EST 12:00 Noon, EST 12:00 Noon, EST	Next Day Next Day Three Days Same Day
Veterans Administration	ACH	12:00 Noon, EST	Three Days
Army National Guard Air National Guard	ACH ACH	12:00 Noon, EST 12:00 Noon, EST	15 Days 15 Days
Dept of Homeland Security, DHS	ASAP Fedwire ACH	2:00 pm, EST 2:00 pm, EST	Two Days Two Days

## Exhibit II - Louisiana

### LIST OF STATE CLEARANCE TIMES (Rounded Dollar-Weighted Average Day of Clearance) Clearance Times Where the Timing of A Draw Down Is Based on A Clearance Pattern

CFDA	Program Name	Recipient	%	Component	Technique	Rounded days
10.551	Food Stamps	Department of Social Services	100	Assistance Payments - EBT	Actual Clearance, ZBA - Same Day Payment	1 Day
10.555	National School Lunch Program for Children	Department of Education	100	Payments to Parishes, Universities, Public Schools and Daycare Providers	Average Clearance	2 Days
10.557	Special Supplemental Nutrition Program for Women, Infants, and Children	Department of Health and Hospitals	100	Vouchers	Vouchers Cleared	1 Day
10.557	Special Supplemental Nutrition Program for Women, Infants, and Children	Department of Health and Hospitals	0	Payroll	Average Clearance	1 Day
10.557	Special Supplemental Nutrition Program for Women, Infants, and Children	Department of Health and Hospitals	0	Benefits	Actual Clearance, ZBA - Same Day Payment	1 Day
10.557	Special Supplemental Nutrition Program for Women, Infants, and Children	Department of Health and Hospitals	0	Administrative Costs	Actual and Adjusted Estimate	1 Day
17.225	Unemployment Insurance -- Federal Benefit Account and Administrative Costs	Department of Labor	50	Benefits Payments - Federal	Estimated Clearance	1 Day
17.225	Unemployment Insurance -- Federal Benefit Account and Administrative Costs	Department of Labor	25	Payroll	Average Clearance	1 Day
17.225	Unemployment Insurance -- Federal Benefit Account and Administrative Costs	Department of Labor	25	Administrative Costs	Actual and Adjusted Estimate	1 Day
17.225	Unemployment Insurance -- State Benefit Account	Department of Labor	100	Benefit Payments - State	Post-Issuance	1 Day
20.205	Highway Planning and Construction	Department of Transportation and Development	100	Capital Projects	Composite Clearance	5 Days
20.205	Highway Planning and Construction	Department of Transportation and Development	0	Administrative Costs	Actual Allocation	1 Day
	Title I Grants to					

84.010	Local Educational Agencies	Department of Education	100	Program Expenditures	Average Clearance	1 Day
84.010	Title I Grants to Local Educational Agencies	Department of Education	0	Payroll & Administrative Costs	Payroll and Administrative - Fixed Frequency	1 Day
84.027	Special Education – Grants to States	Department of Education	100	Program Expenditures	Average Clearance	2 Days
84.027	Special Education – Grants to States	Department of Education	0	Payroll & Administrative Costs	Payroll and Administrative - Fixed Frequency	1 Day
93.558	Temporary Assistance for Needy Families	Department of Social Services	100	Assistance Payments - Checks	Estimated Clearance	3 Days
93.558	Temporary Assistance for Needy Families	Department of Social Services	0	Initial Payments - Checks	Estimated Clearance	3 Days
93.558	Temporary Assistance for Needy Families	Department of Social Services	0	Assistance Payments - EBT	Actual Clearance, ZBA - Same Day Payment	1 Day
93.558	Temporary Assistance for Needy Families	Department of Social Services	0	Initial Payments - EBT	Actual Clearance, ZBA - Same Day Payment	1 Day
93.558	Temporary Assistance for Needy Families	Department of Social Services	0	Assistance Payments - Childcare	Estimated Clearance	3 Days
93.558	Temporary Assistance for Needy Families	Department of Social Services	0	Findwork Contract Payments	Actual at Fixed Intervals	1 Day
93.558	Temporary Assistance for Needy Families	Department of Social Services	0	State Subrecipient Costs	Actual Clearance, ZBA - Same Day Payment	1 Day
93.558	Temporary Assistance for Needy Families	Department of Social Services	0	Payroll & Administrative Costs	Allocation of Payroll and Administrative Costs	1 Day
93.558	Temporary Assistance for Needy Families	Department of Education	0	Program Expenditures	Actual at Fixed Intervals	1 Day
93.558	Temporary Assistance for Needy Families	Department of Education	0	Payroll & Administrative Costs	Payroll and Administrative - Fixed Frequency	1 Day
93.558	Temporary Assistance for Needy Families	Executive Department	0	Program and Administrative Costs - Women's Services	Actual at Fixed Intervals	1 Day
93.558	Temporary Assistance for Needy Families	Executive Department	0	Program and Administrative Costs - Division of Administration	Actual at Fixed Intervals	1 Day
93.558	Temporary Assistance for Needy Families	Executive Department	0	Program and Administrative Costs - Office of the Governor	Actual at Fixed Intervals	1 Day
93.558	Temporary Assistance for Needy Families	State Supreme Court	0	Program Costs	Actual at Fixed Intervals	1 Day
93.558	Temporary Assistance for Needy Families	Department of Health and Hospitals	0	Program and Administrative Costs	Actual at Fixed Intervals	1 Day
93.575	Child Care and Development Block Grant	Department of Social Services	100	Assistance Payments	Estimated Clearance	1 Day
93.575	Child Care and Development Block Grant	Department of Education	0	Payroll and Administrative Costs	Allocation of Payroll and Administrative Costs	1 Day
93.596	Child Care Mandatory and Matching Funds for the Child Care and	Department of Social Services	0	Payroll and Administrative Costs	Allocation of Payroll and Administrative Costs	1 Day

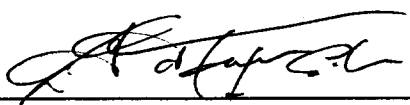
	Development Fund					
93.596	Child Care Mandatory and Matching Funds for the Child Care and Development Fund	Department of Social Services	100	Assistance Payments	Estimated Clearance	3 Days
93.596	Child Care Mandatory and Matching Funds for the Child Care and Development Fund	Department of Social Services	0	Contract Payments	Actual at Fixed Intervals	1 Day
93.658	Foster Care -- Title IV-E	Department of Social Services	100	Assistance Payments	Estimated Clearance	3 Days
93.658	Foster Care -- Title IV-E	Department of Social Services	0	Payroll and Administrative Costs	Allocation of Payroll and Administrative Costs	1 Day
93.658	Foster Care -- Title IV-E	Department of Public Safety and Corrections	0	Payroll and Administrative Costs	Payroll and Administrative - Fixed Frequency	1 Day
93.658	Foster Care -- Title IV-E	Department of Social Services	0	Subrecipient Reimbursement - EFT	Actual Clearance, ZBA - Same Day Payment	1 Day
93.658	Foster Care -- Title IV-E	Department of Public Safety and Corrections	0	Program Expenditures	Actual at Fixed Intervals	1 Day
93.767	State Children's Insurance Program	Department of Health and Hospitals	100	Children's Insurance Benefits - Checks	Estimated Clearance	3 Days
93.767	State Children's Insurance Program	Department of Health and Hospitals	0	Payroll	Average Clearance	1 Day
93.767	State Children's Insurance Program	Department of Health and Hospitals	0	Medicaid Administrative Cost Grant	Actual and Adjusted Estimate	1 Day
93.767	State Children's Insurance Program	Department of Health and Hospitals	0	Children's Insurance Benefits - EFT	Actual Clearance, ZBA - Same Day Payment	1 Day
93.778	Medical Assistance Program	Department of Health and Hospitals	100	Medicaid Benefits - EFT	Actual Clearance, ZBA - Same Day Payment	1 Day
93.778	Medical Assistance Program	Department of Health and Hospitals	0	Medicaid Benefits - Checks	Estimated Clearance	3 Days
93.778	Medical Assistance Program	Department of Health and Hospitals	0	Medicaid Benefits and Disproportionate Share Pool Payments - EFT	Actual Clearance, ZBA - Same Day Payment	1 Day
93.778	Medical Assistance Program	Department of Health and Hospitals	0	Medicare Buy-In Premiums	Actual Clearance, ZBA - Same Day Payment	1 Day
93.778	Medical Assistance Program	Department of Health and Hospitals	0	Payroll	Average Clearance	1 Day
93.778	Medical Assistance Program	Department of Health and Hospitals	0	Medicaid Administrative Cost Grant	Actual and Adjusted Estimate	1 Day

I hereby certify that an authorized State official has certified at least every five years that the "Rounded Days of Clearance" listed in Exhibit 2 of this Treasury-State Agreement:

1. Have been prepared in accordance with the standards provided in 31 CFR 205.20;
2. Accurately represent the flow of Federal funds under the Federal assistance programs to which they apply;
3. Reflect seasonal or other periodic variations in the clearance activities; and,
4. Are auditable.

Date: 

Printed Name: AFRANIE ADONAKO, CPA

Certifying Signature: 

Title: DIRECTOR (OSRAP)

## Exhibit II

### Clearance Pattern – Estimated Clearance

CFDA #17.225 – Unemployment Insurance

Department of Labor

Component: Benefits Payments – Federal

Day of Issuance - Monday

Day After Issuance	Percentage of Issuance	Day After Issuance	Percentage of Issuance
0	.0000	16	.0075
1	.0000	17	.0030
2	.1121	18	.0028
3	.2050	19	.0000
4	.2351	20	.0000
5	.0000	21	.0016
6	.0000	22	.0028
7	.1538	23	.0011
8	.1618	24	.0000
9	.0393	25	.0000
10	.0224	26	.0000
11	.0175	27	.0000
12	.0000	28	.0000
13	.0000	29	.0000
14	.0145	30	.0000
15	.0111	31+	.0000

Certified as to accuracy by: Afranie Adomako  
Name

Director  
Title

8/4/04  
Date

## Exhibit II

### Clearance Pattern – Estimated Clearance

CFDA #17.225 – Unemployment Insurance

Department of Labor

Component: Benefits Payments – Federal

Day of Issuance - Tuesday

Day After Issuance	Percentage of Issuance	Day After Issuance	Percentage of Issuance
0	.0000	16	.0014
1	.0000	17	.0031
2	.0734	18	.0000
3	.2230	19	.0000
4	.0000	20	.0019
5	.0000	21	.0072
6	.3139	22	.0032
7	.1980	23	.0021
8	.0451	24	.0000
9	.0506	25	.0000
10	.0197	26	.0000
11	.0000	27	.0000
12	.0000	28	.0000
13	.0110	29	.0000
14	.0304	30	.0000
15	.0070	31+	.0000

Certified as to accuracy by: Afrane Adonako  
Name

Director  
Title

8/4/04  
Date

## Exhibit II

### Clearance Pattern – Estimated Clearance

CFDA #17.225 – Unemployment Insurance

Department of Labor

Component: Benefits Payments – Federal

Day of Issuance - Wednesday

Day After Issuance	Percentage of Issuance	Day After Issuance	Percentage of Issuance
0	.0000	16	.0041
1	.0000	17	.0000
2	.0944	18	.0000
3	.0000	19	.0049
4	.0000	20	.0074
5	.1382	21	.0041
6	.3913	22	.0000
7	.1168	23	.0000
8	.0398	24	.0000
9	.0786	25	.0000
10	.0000	26	.0000
11	.0000	27	.0000
12	.0412	28	.0000
13	.0644	29	.0000
14	.0017	30	.0000
15	.0055	31+	.0000

Certified as to accuracy by:

Afranie Acunado  
Name

Director  
Title

8/4/04  
Date



## Exhibit II

### Clearance Pattern – Estimated Clearance

CFDA #17.225 – Unemployment Insurance

Department of Labor

Component: Benefits Payments – Federal

Day of Issuance - Thursday

Day After Issuance	Percentage of Issuance	Day After Issuance	Percentage of Issuance
0	.0000	16	.0000
1	.0000	17	.0000
2	.0000	18	.0000
3	.0000	19	.0000
4	.2218	20	.0000
5	.2698	21	.0172
6	.1302	22	.0087
7	.1334	23	.0000
8	.0343	24	.0000
9	.0000	25	.0000
10	.0000	26	.0000
11	.0446	27	.0000
12	.0435	28	.0000
13	.0128	29	.0000
14	.0087	30	.0000
15	.0527	31+	.0000

Certified as to accuracy by:

Afranie Adomako  
Name

Director  
Title

8/4/04  
Date

## Exhibit II

### Clearance Pattern – Estimated Clearance

### CFDA #17.225 – Unemployment Insurance

#### Department of Labor

#### Component: Benefits Payments – Federal

#### Day of Issuance - Friday

Day After Issuance	Percentage of Issuance	Day After Issuance	Percentage of Issuance
0	.0000	16	.0000
1	.0000	17	.0231
2	.0000	18	.0012
3	.0000	19	.0000
4	.0251	20	.0000
5	.1281	21	.0000
6	.2773	22	.0000
7	.2528	23	.0000
8	.0000	24	.0000
9	.0000	25	.0000
10	.1026	26	.0000
11	.1124	27	.0000
12	.0213	28	.0000
13	.0231	29	.0000
14	.0251	30	.0000
15	.0000	31+	.0000

Certified as to accuracy by:

Afranie Adomako  
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Director  
Title

8/4/04  
Date

## Exhibit II

### Clearance Pattern – Estimated Clearance

CFDA #93.558 – Temporary Assistance to Needy Families

Department of Social Services

Component: Assistance Payments – Child Care

Day After Issuance	Percentage of Issuance	Day After Issuance	Percentage of Issuance
0	.0000	16	.0028
1	.0000	17	.0044
2	.0000	18	.0042
3	.0658	19	.0034
4	.0607	20	.0012
5	.1337	21	.0033
6	.2725	22	.0019
7	.2098	23	.0013
8	.0724	24	.0007
9	.0264	25	.0015
10	.0346	26	.0011
11	.0302	27	.0009
12	.0240	28	.0006
13	.0132	29	.0016
14	.0131	30	.0008
15	.0083	31+	.0055

Certified as to accuracy by:

Afranie Adomako  
Name

Director  
Title

8/6/04  
Date

## Exhibit II

### Clearance Pattern – Estimated Clearance

CFDA #93.558 – Temporary Assistance for Needy Families

Department of Social Services

Component: Assistance Payments – Checks

Day After Issuance	Percentage of Issuance	Day After Issuance	Percentage of Issuance
0	.0000	16	.0037
1	.0000	17	.0049
2	.0000	18	.0065
3	.0290	19	.0060
4	.0621	20	.0040
5	.1078	21	.0037
6	.2351	22	.0068
7	.2032	23	.0010
8	.1254	24	.0026
9	.0383	25	.0022
10	.0468	26	.0023
11	.0318	27	.0005
12	.0189	28	.0022
13	.0205	29	.0010
14	.0176	30	.0004
15	.0081	31+	.0077

Certified as to accuracy by:

Afranie Adomako  
Name

Director  
Title

8/04/04  
Date

## Exhibit II

### Clearance Pattern – Estimated Clearance

CFDA #93.575 – Child Care Development Block Grant  
Department of Social Services  
Component: Assistance Payments – Checks

Day After Issuance	Percentage of Issuance	Day After Issuance	Percentage of Issuance
0	.0000	16	.0028
1	.0000	17	.0044
2	.0000	18	.0042
3	.0658	19	.0034
4	.0607	20	.0012
5	.1337	21	.0033
6	.2725	22	.0019
7	.2098	23	.0013
8	.0724	24	.0007
9	.0264	25	.0015
10	.0346	26	.0011
11	.0302	27	.0009
12	.0240	28	.0006
13	.0132	29	.0016
14	.0131	30	.0008
15	.0083	31+	.0055

Certified as to accuracy by:

Afranie Adonako  
Name

Director  
Title

8/6/04  
Date

## Exhibit II

### Clearance Pattern – Estimated Clearance

CFDA #93.596 – Child Care Mandatory and Matching Funds of the Child Care  
Development Fund

Department of Social Services

Component: Assistance Payments – Checks

Day After Issuance	Percentage of Issuance	Day After Issuance	Percentage of Issuance
0	.0000	16	.0037
1	.0000	17	.0049
2	.0000	18	.0065
3	.0290	19	.0060
4	.0621	20	.0040
5	.1078	21	.0037
6	.2351	22	.0068
7	.2032	23	.0010
8	.1254	24	.0026
9	.0383	25	.0022
10	.0468	26	.0023
11	.0318	27	.0005
12	.0189	28	.0022
13	.0205	29	.0010
14	.0176	30	.0004
15	.0081	31+	.0077

Certified as to accuracy by:

Africe Adomako  
Name

Director  
Title

8/6/04  
Date

## Exhibit II

### Clearance Pattern – Estimated Clearance

CFDA #93.658 – Foster Care – Title IV-E

Department of Social Services

Component: Assistance Payments

Day After Issuance	Percentage of Issuance	Day After Issuance	Percentage of Issuance
0	.0000	16	.0032
1	.0000	17	.0003
2	.0859	18	.0013
3	.0540	19	.0021
4	.0747	20	.0029
5	.2161	21	.0018
6	.1936	22	.0011
7	.1940	23	.0006
8	.0665	24	.0001
9	.0295	25	.0001
10	.0026	26	.0012
11	.0089	27	.0013
12	.0191	28	.0005
13	.0183	29	.0005
14	.0063	30	.0002
15	.0058	31+	.0074

Certified as to accuracy by:

Afranie Adomako  
Name

Director  
Title

8/6/04  
Date

## Exhibit II

### Clearance Pattern – Estimated Clearance

**CFDA #93.767 – State Children's Insurance Program**  
**Department of Health and Hospitals**  
**Component: Medicaid Benefits – Checks**

Day After Issuance	Percentage of Issuance	Day After Issuance	Percentage of Issuance
0	.0535	16	.0070
1	.0667	17	.0022
2	.3193	18	.0001
3	.1713	19	.0002
4	.0326	20	.0012
5	.0212	21	.0015
6	.1213	22	.0007
7	.0641	23	.0006
8	.0444	24	.0005
9	.0284	25	.0000
10	.0302	26	.0000
11	.0026	27	.0004
12	.0009	28	.0008
13	.0102	29	.0003
14	.0076	30	.0004
15	.0047	31+	.0051

Certified as to accuracy by:

Afranie Adomako  
Name

Director  
Title

8/6/04  
Date



## Exhibit II

### Clearance Pattern – Estimated Clearance

CFDA #93.778 – Medical Assistance Program  
Department of Health and Hospitals  
Component: Medicaid Benefits – Checks

Day After Issuance	Percentage of Issuance	Day After Issuance	Percentage of Issuance
0	.0535	16	.0070
1	.0667	17	.0022
2	.3193	18	.0001
3	.1713	19	.0002
4	.0326	20	.0012
5	.0212	21	.0015
6	.1213	22	.0007
7	.0641	23	.0006
8	.0444	24	.0005
9	.0284	25	.0000
10	.0302	26	.0000
11	.0026	27	.0004
12	.0009	28	.0008
13	.0102	29	.0003
14	.0076	30	.0004
15	.0047	31+	.0051

Certified as to accuracy by:

Afranie Adomako  
Name

Director  
Title

8/6/04  
Date